SPEAR

	Topic of Discussion	Content /Response
1	Referral Document ID	Q: The Referral web service response has been enhanced to add the Referral Document ID. What is the purpose of this ID? SPEAR stores every document with a unique ID number. Adding the Referral Document ID to the Referral web service response allows A2A partners to retrieve the document they have just uploaded for their records.
2	A2A Log	Q: What is the A2A log? Is this the same as the application log? No, the A2A log is a web service log. As a Local Administrator, you can access the A2A web service logs from the administrator menu. This allows you to view all of the web services that were sent and received as well as download the data (XML).
3	'Select All' for notifications?	Q: When clearing notifications manually (available from SPEAR Release 4.4), will there be a way of doing a 'select all' for the first 100 notifications? No, it's a bit dangerous because once they are removed, they are permanently removed. Realistically, you'd only be wanting to remove one or two notifications that are causing problems.
4	Designated Contact details	Q: How can an A2A system obtain details of the council's designated contact for a particular application? This includes name, email address and phone number. The getApplication (3_5) returns the councilDelegate (designated contact) username as a string. They could then call LxSpearUser_2_0 getDetails(). Please contact the SPEAR Service Desk on (03) 8363 3049 for further information.
5	Certification and SOC decisions	Q: SPEAR wasn't sending Certification and/or Statement of Compliance decisions back to council's A2A system, but it appears SPEAR has recently started doing this. Has something changed? This may depend on the templates being used. If the old-style template is in use (separate certification form) then SPEAR would be able to send the certification document. Where the new-style template is in use (certification watermarked on the plan) then SPEAR has nothing to send. **Please contact the SPEAR Service Desk to discuss this further.**
6	A2A Manual	The SPEAR A2A manual is sent to the contacts in the A2A contacts list. Is there a reason it's not available on the website? SPEAR team to consider how the A2A manual can be made available online, whilst also complying with the need for interested parties to have signed the A2A Confidentiality Agreement.
7	File naming	The SPEAR suggested naming solution does not fit the naming convention at City of Casey in relation to their file naming issues. This is more of an issue with the text only responses, where there is no file that has been physically attached. There is no unique file name, which means duplicates are created.

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		SPEAR has suggested piecing together a structured file name based on the available data fields in the web service, such as: file type, the organisation, date/time, version number etc… TechOne to assist in this process. City of Casey would like this to be a consultative process in case there are insufficient data fields in the web service, in which case, there may be a need for SPEAR to modify the web service data to satisfy their naming requirements.
8	Hosted applications	Q: How do you manage hosted applications in A2A? SPEAR is interested to know which applications at council are still being submitted in paper. Ideally, they should be submitted in SPEAR by the applicant. Please contact the SPEAR Service Desk to discuss paper submissions.
9	Paper Correspondence	Councils are still receiving paper correspondence from Land Victoria in relation to title allocations advising of ECT control to council. This is not really a SPEAR issue, however Land Victoria is changing this to an email later in the year (expected VOTS release in September/October 2016).
10	Download Documents	Q: How does council switch off the documents that we don't want downloaded again? Turning off the notification in relation to the unwanted documents hasn't worked. This seems to happen most often when new documents are created by the system as a consequence of a minor change, ie: updated reference numbers, which then gets downloaded again. SPEAR IT discussed this with City of Casey following the meeting. The way their A2A system has been configured is as follows: • SPEAR adds a notificatiion to an application to their list • Casey call LxSpearNotications to retrieve the notification • Casey call LxSpearApplication to get a list of ALL documents in the application • Casey call LxSpearDocument to download ALL the documents again, not just the new/updated ones SPEAR IT have advised council to have a configurable whitelist of documents they want to download. Their system would then only download the documents in that list and ignore the rest. Alternatively when SPEAR notify them of a new/updated document, then they should only download the specific document. City of Casey are still interested in maintaining the 'whitelist' in SPEAR, thus avoiding any potential issues if SPEAR were to change or update documents. SPEAR to raise this as a potential enhancement (PE#1765)
11	A2A Test environment access	Q: Can Melbourne Water be granted access to the A2A test environment? This is required specifically to test their new system which will replace Atlas in October of this year. Melbourne Water already have access to the A2A test environment. It should be noted,

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		a new version of SPEAR (Release 4.4) is also being released in October 2016.
12	Payment details	Q: Do the SPEAR web services include data on online payments made in SPEAR? SPEAR IT suggest that the existing web services could be utilised to compile this data: • getApplication() webservice would return the list of documents • then getDocument() to get the relevant fee documents / payment documents Alternatively, a PE could be raised, pending further information about the requirement(s).

Note: All suggested system improvements will be included in the Potential Enhancement list to determine appropriate priority rating for future releases.